



## COURSE INFORMATION 2026

**C113**

**Advanced Specialist Certificate in  
Language Assessment**

**7 Apr 2026 -  
24 Apr 2026**

(Important: This document should be read by all applicants prior to completing the application form for admission.)

### Course Overview

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<b>Rationale</b>	<ul style="list-style-type: none"><li>▪ This course is designed for language teachers and assessors interested in understanding and applying principles and practices of formative assessment and summative assessment within their respective institutions' context.</li><li>▪ The course will focus on how to integrate formative assessment within regular teaching activities and how to construct and evaluate language tests both in face-to-face and online teaching contexts.</li></ul>
<b>Duration</b>	3 weeks (54 hours)
<b>Expected Learning Outcomes</b>	<p>By the end of the course, participants will be able to:</p> <ul style="list-style-type: none"><li>▪ Explain key concepts, principles, and practices of language assessment;</li><li>▪ Develop activities and resources for formative assessment;</li><li>▪ Integrate formative assessment practices in their lesson planning;</li><li>▪ Prepare an effective language test to test various aspects of language proficiency; and</li><li>▪ Evaluate language tests and recommend improvements to enhance the quality of the test.</li></ul>
<b>Components</b>	<ul style="list-style-type: none"><li>▪ Formative assessment</li><li>▪ Summative assessment</li></ul>
<b>Delivery</b>	<p>This course is conducted on-site and in-person through:</p> <ul style="list-style-type: none"><li>▪ In-person lessons and</li><li>▪ Independent online learning/Self-directed group discussion/Flipped learning/Consultation</li></ul>
<b>Assessment</b>	<ul style="list-style-type: none"><li>▪ Assignments</li><li>▪ Written Exam</li></ul>

## Course Requirements

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To complete the course successfully, a candidate must:

- a) Satisfy class attendance requirements;
- b) Attain a satisfactory standard in required course work; and
- c) Complete all assignments and a written exam.

A course participant whose progress has not been satisfactory may be required to terminate his/her candidature.

## Course Award

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The course will lead to the award of an Advanced Specialist Certificate in Language Assessment.

## Entry Requirements

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The requirements for admission to the course are:

- a) An approved Bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOL or Education;
- b) At least two years of full-time English language teaching experience or experience in English language/curriculum planning and language development programmes<sup>#</sup>; and
- c) Minimum language test scores for any of the following:
  - IELTS: 6.5;
  - TOEFL: 550 paper-based/543 ITP; 213 computer-based; 79 internet-based/iBT;
  - Pearson Test of English (PTE): 65 (with a 'Communicative' score of at least 58)
  - GCE O Level English: B4;
  - GCE A Level General Paper: C6;
  - Cambridge Advanced English (CAE): C
  - SPM 1119 English: B (GPK/PNG 3.00) / Kepujian Tinggi
  - STPM General Paper/English Literature: B- (CGPA/HGMP 2.67)
  - Malaysian University English test (MUET): Band 4
  - CU TEP score: 65 (equivalent to IELTS 6.5)
  - APTIS (all four macro skills): B2
  - Duolingo English Test (>120) (equivalent to IELTS 6.5)
  - Cambridge English Qualifications: C1 Advanced or C2 Proficiency with a score of 176 or higher, with each skill score of at least 169.

Note: Applicants who do not meet criterion (c) will be required to pass the RELC Selection Test.

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<sup>#</sup> Nominees whose teaching experience is not recent or current but who intend to take on a teaching role after the course should indicate this plan/ intent clearly in Section 3 (personal statement) of their completed RELC application form.

## IT Requirements

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As some of the lesson components require you to be online, participants must ensure that they have the following:

- Desktop/Notebook PC (Windows OS/Mac OS) with an internet browser
- Stable internet connection
- Webcam
  - Word processing software to type documents and create presentations (e.g. Microsoft Office (2003 upwards) or Open Office)

## Application

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Interested applicants must submit the following documents:

- ☐ RELC Application Form (completed and endorsed)
- ☐ Officially certified copies of certificates of degrees/diplomas
- ☐ Officially certified copies of transcripts.

Where a transcript is in a language other than English, it should be accompanied by a certified translation into English.

(In the absence of a transcript, a certified statement on the degrees/academic qualifications achieved with a listing of subjects studied and subject examination results is required.)

- ☐ Officially certified copies of current/valid IELTS, TOEFL, or other valid test results

Note: Shortlisted applicants not residing in Singapore will be required to complete a medical declaration and undergo a medical examination in their home countries as part of the application process. Details of these will be provided to shortlisted applicants in due course.