



COURSE INFORMATION 2025

C112

**Advanced Specialist Certificate in
Teaching Reading and Writing**

**7 Jan 2025 -
24 Jan 2025**

(Important: This document should be read by all applicants prior to completing the application form for admission)

Course Overview

Rationale	<ul style="list-style-type: none">▪ This course deals with the principles, design, and procedures in teaching reading and writing in ESL/EFL situations within a multimodal world.▪ The integration of theory and classroom practice will be achieved via sample lesson plans and micro-teaching sessions.▪ Key theories of reading and writing and current approaches to teaching reading and writing will be explored and discussed vis-à-vis the course participants' teaching and learning contexts.▪ There will be a special focus on helping participants to make the transition from using traditional print-based to multimodal materials.
Duration	3 weeks (54 hours)
Aims	<p>By the end of the course, participants will be able to:</p> <ul style="list-style-type: none">▪ Acquire an up-to-date knowledge of theories, principles, and practices in the teaching of reading and writing; and▪ Discuss and develop lessons in teaching different reading and writing skills and sub-skills.
Components	<ul style="list-style-type: none">▪ Teaching Reading▪ Teaching Writing
Delivery	<p>This course is conducted on-site and in-person through:</p> <ul style="list-style-type: none">▪ In-person lessons; and▪ Independent online learning/Self-directed group discussion/Flipped learning/Consultation
Assessment	<ul style="list-style-type: none">▪ Assignments▪ Written Exam

Course Requirements

To complete the course successfully, a candidate must:

- a) Satisfy class attendance requirements;
- b) Attain a satisfactory standard in required course work; and
- c) Complete all assignments and a written exam.

A course participant whose progress has not been satisfactory may be required to terminate his/her candidature.

Course Award

The course will lead to the award of an Advanced Specialist Certificate in Teaching Reading and Writing.

Entry Requirements

The requirements for admission to the course are:

- a) A Bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOL or Education;
- b) At least two years of recent full-time English language teaching experience or recent experience in English language curriculum planning and language development programmes[#]; and
- c) Candidates must meet the minimum language scores for any of the following:
 - IELTS: 6.5;
 - TOEFL: 550 paper-based/543 ITP; 213 computer-based; 79 internet-based/iBT;
 - Pearson Test of English (PTE): 65 (with a 'Communicative' score of not less than 58);
 - GCE O Level English: B4;
 - GCE A Level General Paper: C6;
 - Cambridge Advanced English (CAE): C;
 - SPM 1119 English: B (GPK/PNG 3.00)/Kepujian Tinggi;
 - STPM General Paper/English Literature: B- (CGPA/HGMP 2.67);
 - Malaysian University English Test (MUET): Band 4;
 - CU TEP: 65 (equivalent to IELTS 6.5);
 - APTIS (B2/C1) or Linguaskill (>176) (equivalent 6.5 IELTS)
 - Duolingo English Test (>120) (equivalent 6.5 IELTS)
 - Cambridge English Qualifications: C1 Advanced or C2 Proficiency with a score of 176 or higher, with each skill score no less than 169.

Note: Applicants who do not meet criterion (c) are required to pass the RELC Selection Test.

[#] Nominees whose teaching experience is not recent or current but who intend to take on a teaching role after the course should indicate this plan/ intent clearly in section 3 (personal statement) of their completed RELC application form.

IT Requirements

As some of the lesson components require you to be online, participants must ensure that they have the following:

- Desktop/Notebook PC (Windows OS/Mac OS) with an internet browser
- Stable internet connection
- Webcam
- Word processing software to type documents and create presentations (e.g. Microsoft Office (2003 upwards) or Open Office)

Application

Interested applicants must submit the following documents:

- ☐ RELC Application Form (completed and endorsed)
- ☐ Officially certified copies of the applicant's certificates of degrees/diplomas
- ☐ Officially certified copies of the applicant's transcripts. Where a transcript is in a language other than English, it should be accompanied by a certified translation into English. (In the absence of a transcript, a certified statement on the degrees/academic qualifications achieved with a listing of subjects studied and subject examination results is required.)
- ☐ Officially certified copies of applicant's current/valid IELTS, TOEFL, or other valid test results

Note: Shortlisted candidates not residing in Singapore will be required to undergo a medical examination in their home countries as part of the application process. We will provide the necessary details to them in due course.