



## COURSE INFORMATION 2025

<b>C325</b>	<b>Specialist Certificate in TESOL with Cambridge Teaching Knowledge (Foundation) for Secondary/High School Teachers</b>	<b>23 Sep 2025 - 17 Oct 2025 &amp; Jan 2026 - Feb 2026</b>
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**(Important: This document should be read by all applicants prior to completing the application form for admission.)**

### Course Overview

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<b>Rationale</b>	<ul style="list-style-type: none"> <li>▪ This 120-hour Specialist Certificate in TESOL with Cambridge Teaching Knowledge (Foundation) is designed to support secondary/high school English teachers in their professional practice.</li> <li>▪ The Specialist Certificate in TESOL with a Cambridge Certificate in Teaching Knowledge Test (TKT) will benefit certified TESOL teachers as they will have access to a wide range of opportunities such as working in public or private secondary/high schools, private language schools or centres, and summer schools.</li> </ul>
<b>Course Objectives</b>	<p>At the end of the course, participants will be able to:</p> <ul style="list-style-type: none"> <li>▪ acquire and apply their knowledge of and skills in teaching English to Speakers of Other Languages at the secondary or high school level;</li> <li>▪ draw on and extend their repertoire of teaching approaches, methods, and techniques to enhance their learners' language skills and communicative competence; and</li> <li>▪ plan and deliver effective lessons with the use of relevant resources and appropriate technology to engage large classes of learners</li> </ul>
<b>Course Components</b>	<p>Module 1: Background to Language Teaching and Learning in the 21<sup>st</sup> Century</p> <p>Module 2: Teaching Grammar, Vocabulary and Pronunciation</p> <p>Module 3: Teaching Listening, Reading, and Viewing</p> <p>Module 4: Teaching Speaking, Writing, and Representing</p> <p>Module 5: Preparation for Cambridge Teaching Knowledge Test (Module)</p> <p>Module 6: In-country Lesson Observation &amp; Supervision</p>

<p><b>Duration</b></p>	<p>This 120-hour course comprises:</p> <p><u>Phase 1: Four-week (96 hours) residential school at RELC in Singapore</u></p> <p>a) <u>3-week (72 hours) Specialist Certificate in TESOL</u></p> <ul style="list-style-type: none"> <li>• 20 in-person seminars/workshop sessions</li> <li>• 4 asynchronous online study/consultation sessions</li> </ul> <p>b) <u>1-week (24 hours) Cambridge TKC (Teaching Knowledge Course) Foundation</u></p> <ul style="list-style-type: none"> <li>• 8 in-person seminars &amp; test practice sessions</li> <li>• TKT Module 1 Test &amp; Closing</li> </ul> <p><u>Phase 2: In-country Lesson Observation for Formative &amp; Summative Assessments (3 to 4 days; 24 hrs per participant)</u></p> <ul style="list-style-type: none"> <li>• One lesson observation with feedback for formative assessment</li> <li>• One lesson supervision with feedback for summative assessment, to be conducted in-country, at the course participant's <b>secondary/high school</b>.</li> </ul> <p>For private fee-paying course participants, special arrangements will be made for them to conduct lessons for their formative and summative assessments.</p>
<p><b>Delivery</b></p>	<p>The training strategies used in this course are highly interactive. They include lectures/input sessions, task-based workshops, role-plays, discussions, and micro-teaching sessions.</p>

## Course Requirements

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To complete the course successfully, a candidate must:

- a) Satisfy class attendance requirements;
- b) Attain a satisfactory standard in required course work;
- c) Complete all assignments including planning and delivering lessons for observation, supervision, and assessment by trainer; and
- d) Complete the TKT Module 1 test

A course participant whose progress has not been satisfactory may be required to terminate his/her candidature.

## Course Award

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The course will lead to the award of a Specialist Certificate in TESOL by SEAMEO RELC and a Certificate in TKT (Module 1) by Cambridge University Press & Assessment.

## Entry Requirements

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The course accepts a wide range of qualifications for entry into the programme.

### For RELC scholarship applicants:

The requirements for admission to the course are:

- a) A Bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOL, or Education;
- b) At least two years of recent full-time English language teaching experience or recent experience in English language curriculum planning and language development programmes#;
- c) Currently teaching in a high school/secondary school;
- d) Will remain teaching in a high school/secondary school during the in-country lesson observation phase; and
- e) Minimum English language proficiency of B1 (CEFR) or its equivalent.

Note: Applicants who do not meet criterion (e) are required to pass the RELC Selection Test.

### For private fee-paying applicants:

The requirements for admission to the course are:

- a) A Bachelor's degree preferably from an English-medium university;
- b) Little or no English language teaching experience; and
- c) Minimum English language proficiency of B2 (CEFR) or its equivalent

Note: Applicants who do not meet criterion (c) are required to pass the RELC Selection Test.

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# Nominees whose teaching experience is not recent or current but who intend to take on a teaching role after the course should indicate this plan/ intent clearly in section 3 (personal statement) of their completed RELC application form.

## IT Requirements

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As some of the lesson components require you to be online, participants must ensure that they have the following:

- Desktop/Notebook PC (Windows OS/Mac OS) with an internet browser
- Stable internet connection
- Webcam
- Word processing software to type documents and create presentations (e.g. Microsoft Office (2003 upwards) or Open Office)

## Application

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Interested applicants must submit the following documents:

- RELC Application Form (completed and endorsed)
- Officially certified copies of the applicant's certificates of degrees/diplomas
- Officially certified copies of the applicant's transcripts. Where a transcript is in a language other than English, it should be accompanied by a certified translation into English. (In the absence of a transcript, a certified statement on the degrees/academic qualifications achieved with a listing of subjects studied and subject examination results is required.)
- Two reference letters (The two reference letters can be from an academic staff who has supervised you or a current/previous employer.)
- Officially certified copies of applicant's current/valid IELTS, TOEFL, or other valid test results

Note: Shortlisted candidates not residing in Singapore will be required to undergo a medical examination in their home countries as part of the application process. We will provide the necessary details to them in due course.