



Southeast Asian Ministers of Education Organization

**Regional Language Centre**

*Centre of Choice*

## COURSE INFORMATION 2024

**C112**

**Advanced Specialist Certificate in  
Teaching Reading and Writing**

**9 Jan 2024 –  
26 Jan 2024**

(Important: This document should be read by all applicants prior to completing the application form for admission)

### Course Overview

<b>Rationale</b>	<ul style="list-style-type: none"> <li>▪ This course deals with the principles, design and procedures in teaching reading and writing in ESL/EFL situations within a multimodal world.</li> <li>▪ The integration of theory and classroom practice will be achieved via sample lesson plans and micro-teaching sessions.</li> <li>▪ Key theories of reading and writing and current approaches to teaching reading and writing will be explored and discussed vis-à-vis the course participants' teaching and learning contexts.</li> <li>▪ There will be a special focus on helping participants to make the transition from using traditional print-based to multimodal materials.</li> </ul>
<b>Duration</b>	3 weeks (54 hours)
<b>Aims</b>	<p>By the end of the course, participants will be able to:</p> <ul style="list-style-type: none"> <li>▪ Acquire an up-to-date knowledge of theories, principles and practices in the teaching of reading and writing; and</li> <li>▪ Discuss and develop lessons in teaching different reading and writing skills and sub-skills.</li> </ul>
<b>Components</b>	<ol style="list-style-type: none"> <li>1. Teaching Reading</li> <li>2. Teaching Writing</li> </ol>
<b>Delivery</b>	<p>This course is conducted on-site and in-person through:</p> <ul style="list-style-type: none"> <li>▪ <b>Face-to-face lessons</b> (10 sessions x 3 hours = 30 hours); and</li> <li>▪ <b>Independent online learning/Self-directed group discussion/Flipped learning/Consultation</b> (8 x 3 hours = 24 hours).</li> </ul>
<b>Assessment</b>	<ul style="list-style-type: none"> <li>▪ Assignments (e.g., Lesson Plan and Microteaching) and</li> <li>▪ Written Exam</li> </ul>

## Course Requirements

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To complete the course successfully, a candidate must:

- a) Satisfy class attendance requirements;
- b) Attain a satisfactory standard in required course work; and
- c) Complete all assignments and a written exam.

A course participant whose progress has not been satisfactory may be required to terminate his/her candidature.

## Course Award

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The course will lead to the award of an Advanced Specialist Certificate in Teaching Reading and Writing.

## Entry Requirements

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The requirements for admission to the course are:

- a) An approved bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOL or Education;
- b) At least two years of full-time English language teaching experience or experience in English language/curriculum planning and language development programmes; and
- c) Candidates must meet the minimum language scores for any of the following:
  - IELTS: 6.5;
  - TOEFL: 550 paper-based; 213 computer-based; 79 internet based;
  - Pearson Test of English (PTE): minimum score of 65 (with a 'Communicative' score of not less than 58) is required
  - GCE O Level English: B4 and above;
  - GCE A Level General Paper: C6 and above; or
  - Cambridge Advanced English (CAE): C and above
  - SPM 1119 English: B and above (GPK/PNG 3.00 and above)/Kepujian Tinggi and above
  - STPM General Paper/English Literature: B- and above (CGPA/HGMP 2.67 and above)
  - Malaysian University English test (MUET): Band 4 and above
  - CU TEP with a score of 65 (equivalent to IELTS 6.5) and above
  - APTIS (all four macro skills) B2 and above

Note: Applicants who do not meet Criterion (c) are required to pass the RELC English selection test.

# Application

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Interested applicants must submit the following documents:

- Application Form (completed and endorsed)
- RELC Medical Examination Form
- Officially certified copies of the applicant's certificates of degrees/diplomas
- Officially certified copies of the applicant's transcripts. Where a transcript is in a language other than English, it should be accompanied by a certified translation into English. (In the absence of a transcript, a certified statement on the degrees/academic qualifications achieved with a listing of subjects studied and subject examination results is required.)
- Officially certified copies of current/valid IELTS or official TOEFL results for applicants from non-English medium education systems

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