



Examinations Bureau

REAL ESTATE AGENCY (REA) EXAMINATION RULES & REGULATIONS (PAPER 1 / 2 / 3)

1. You are permitted to bring only the following items to your examination desk:
 - NRIC/Passport
 - Exam Notification Letter (do not write or print anything on the letter!)
 - Pens (use only **black or blue pens**)
 - Calculators (financial and scientific calculators are allowed but calculator applications on mobile devices are NOT allowed)
 - Jacket/Sweater
2. **You are to place all other items (including notes, documents, mobile and communication devices, SMART watches, Fitness Trackers, wallet and all other personal belongings) in your bag.**

You must place your bags and personal belongings at the back of the examination room.

RELC Examinations Bureau will NOT be responsible for the theft, loss of, or damage to, any valuables or personal belongings at the examination centre.

3. You are to ensure that:
 - your calculators are silent and without print-out facilities;
 - there are no calculator covers, instruction leaflets or instructions / formulae printed on the lid / cover of the calculator;
 - any information and / or programmes stored in your calculator has been cleared.
4. If you do not have any bags to put your non-permitted items, surrender these non-permitted items to the invigilator **before** the start of the examination. **RELC Examinations Bureau will NOT be responsible for any loss of or damage to these items.**
5. You **MUST SWITCH OFF** (not in vibration or airplane mode) all mobile and SMART devices and store them in your bags. You cannot put them in your pocket, wear them or bring them to your examination desk. Remember to disable any alarm in your mobile devices, SMART devices or watches. Any candidate found to be in possession of their mobile or SMART devices during the examination **will be reported to CEA.**
6. You are **not allowed to interact** with any examination candidate in the examination room or in the toilet once the examination has started.
7. You are **not allowed to open** the Question Paper until you are told to do so.



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8. You are **not allowed to scribble or write anything** on the Answer Sheet or Question Paper before the official commencement of the examination.
9. You must **write all your answers in the Answer Sheet** provided and not on the Question Paper.
10. You must **use a new answer sheet** for each **new question** and write the **question number** in the space provided.
11. You are **not allowed to use** any correction tape or correction fluid in your answer sheets.
12. You are **not allowed to leave** your seat during the examination except for toilet breaks. If you need to use the toilet, please raise your hand to alert the invigilator. **No extra time** will be given for toilet breaks.
13. You are **not allowed to leave** the examination hall during the **first hour or last 15 minutes** of the examination.
14. An announcement will be made to alert you of the **last 15 minutes** of the examination.
15. Once you have handed in your completed papers to the invigilator and exited the examination hall, **you will not be allowed to re-enter the hall** under any circumstances.
16. You **must stop writing** when instructed to do so by the invigilator and when the time for the examination is up. Any candidate who is still writing when the time is up **will be reported to CEA.**
17. **Silence must be observed** at all times during the examination. You are to remain seated even when all examination materials have been collected by the invigilator.
18. At the end of the examination, you **must not leave your seats** until the announcement to leave the examination hall is given.
19. All copies of the question and examination papers are properties of CEA and **must be returned** to the invigilator at the end of the examination. **Recording of examination questions in any form is strictly prohibited**. Any candidate who is found to have recorded any examination questions or who leaves the examination hall with any examination materials **will be reported to CEA.**
20. Candidates who **breach any of the above stated regulations may be disqualified** from the examination and/or **barred** from taking future examinations.
21. CEA and RELC Examinations Bureau take a **serious view on cheating** during the examination. CEA reserves the right to **bar any candidate attempting to gain an unfair advantage in the examination (whether by breaching an examination regulation or otherwise) from future examinations.**