



**Southeast Asian Ministers of Education Organization (SEAMEO)
Regional Language Centre (RELC)**
30 Orange Grove Road, Singapore 258352, Republic of Singapore



**APPLICATION FOR ADMISSION AS A CANDIDATE TO THE
DEGREE, DIPLOMA AND CERTIFICATE COURSES**

IMPORTANT

- a) All entries must be completed. Please enter 'N.A.' if an entry is not applicable.
b) The application form must be completed and submitted in **duplicate**.
c) Supporting documents in **duplicate** must accompany this application. (See page 4.)

I. Please indicate course code, title and dates below:

Course Code and Title: _____

Course Dates: _____

Recent
photograph
of
applicant

II. Please indicate status of applicant by putting a tick (✓) in the appropriate box.

Applying as a private fee-paying applicant

Applying as a non-SEAMEO Scholarship/Bursary applicant
If admitted, the Scholarship/Bursary will be awarded to me by

(Name of Sponsor/Agency)

(Address of Sponsor/Agency)

PART A : PERSONAL PARTICULARS

1. Name: (*Dr/Mr/Mrs/Miss)

(Please PRINT and underline surname)

2. +Sex : Male Female

3. Home address: _____

_____ Tel. no. _____

4. Office address: _____

Fax no. _____ Tel. no. _____ E-mail _____

5. +Address for correspondence: Home address Office address

6. Date of birth: _____ Place of birth: _____
(Day) (Month) (Year) (Country)

7. Nationality: _____ Religion: _____ Marital status: _____

8. +Race: Chinese Indian Malay Others

*Please delete whichever is not applicable.

+Please tick (✓) accordingly.

3. Present Job

Give a brief description of applicant's present job (including duties and responsibilities).

4. Overseas Conferences/Seminars attended

Period attended	Name of conference/seminar	Venue

5. Research Experience

Title of research	Duration	
	From	To

6. Publications

Title of publication/Name of journal	Year published

7. Languages Spoken and/or Written

Please indicate 'Excellent', 'Good' or 'Fair'.

Language	Written and spoken	Written only	Spoken only

8. State briefly reason(s) for joining the course.

9. State expected employment/job position upon completion of course.

STATEMENT BY APPLICANT

I certify that the information I have provided is, to the best of my knowledge, correct in every particular and I understand that my candidature will be subject to the rules and regulations of RELC.

Signature _____

Date _____

Endorsement of Application by:

Name of Principal/Sponsor/Agency

Signature

Address of School/Sponsor/Agency

Date

IMPORTANT

The following documents in **duplicate** must accompany this application:

- a) Officially certified photostat copies of each of the applicant's degrees/academic qualifications.
- b) Officially certified photostat copies of the transcripts of the applicant's degrees/academic qualifications. Where a transcript is in a language other than English, it should be accompanied by a certified translation into English. (In the absence of a transcript, a certified statement on the degrees/academic qualifications achieved with a listing of subjects studied and subject examination results is required.)
- c) **Current** IELTS or official TOEFL results where appropriate.
- d) For non-Singaporeans, the **Medical Examination Form** (RELC A228) (1 original and 1 photostat copy) attesting the applicant's medical fitness for the course.

This form in **duplicate** together with the required official documentary evidence, etc., should be returned (by registered airmail for overseas applicants) to reach the following:

Deputy Director
SEAMEO Regional Language Centre (RELC)
30 Orange Grove Road
Singapore 258352
Republic of Singapore